

**GLHRC Meeting
January 15th 2013- Draft Minutes**

Committee:

Present: Stan Rockwell, Committee Member
Joseph Motley, Committee Member
Michael Stage, Committee Member
Timothy Jones, Human Rights Advocate

Participants:

Francis Bruce, Alpha Community Service
Joan Senior-Williamson, Alpha Counsellors Services
Brenda Lomax, Community Direct Services
Walt Stone, Corner Stone Intervention Services
Vincent Hamilton, Divine Living Inc
Barbara Wilber, Eggleston Services
Matthew Melvin, Hope Unity and Freedom
Julia Tolly & Jennifer McCracken, Individual First
Gail Hardy Boyd, Just People
Sidney Vanlow, Kreative Counseling Services
Vincent Hamilton, Leclair Family Services
Elondra Napper, Training Ground Ed & Family Services
Patina Sharpe, Training Ground Ed & Family Services
Harolyn Thompson, Trinity Family Services
Dwayne Eley, True Life Destinations
Lisa Phipps, True Life Destinations
Tiffany Dobbins, True Life Destinations
Kristina Derderian, Youth Excel & Advancement

Mr. Rockwell, committee member called the meeting to order around 9.13 am. He asked if there any corrections to the October 16th, 2012 minutes. Corrections were made to the old minutes by Corner Stone Services for the number of individuals served from 84 to 32. A motion to accept the changes were made by Mr. Motley and seconded by Mr. Stage.

Advocate Remarks:

Mr. Tim Jones advised all members that GLHRC is still in need of an active member on board. He also informed everyone that today was the last day to turn in the Seclusion and Restraint report to Richmond. He also explained the procedures for opening a new service that is not already licensed. He informed everyone that they should look on the DBHDS website to get and complete the Human Rights Compliance Verification form for adding a new service. All new affiliation members were told to turn in a correct address and their cooperative agreement.

Old Business:

None

New Business:

- A.** True Life Destinations was granted affiliation with GLHRC. True Life Destinations program rules and behavior management policy were approved.
- B.** Youth Excel & Advancement was granted affiliation with GLHRC. Youth Excel & Advancement program rules and behavior management policy were approved.
- C.** Divine Living Inc. was granted affiliation with GLHRC after presenting their request. Divine Living Inc. program rules and behavior management policy were approved.
- D.** LeClare Family Services LLC, was granted affiliation with GLHRC after presenting their request. LeClare Family Services LLC, program rules and behavior management policy were approved.
- E.** Trinity Family Services, were granted affiliation with GLHRC after presenting their request. Trinity Family Services program rules and behavior management policies were not approved.
- F.** Alpha Counsellors was granted affiliation for their new service for “substance abuse” Alpha Counsellors policies and program rules were approved.
- G.** Corner Stone Intervention Services was granted affiliation for their new service for “outpatient services.” They will continue to utilize there already approved policies and program rules.
- H.** Eggleston Services added a new location for a new day support program at Beacon House at 3838C Virginia Beach Blvd Virginia Beach, 23452.

Public Comments:

None

Provider Reports:

Alpha Community Services: Presented its forth quarterly report with only one pending verbal abuse. Their annual report was also presented with a total count of one physical, five verbal and one neglect abuse allegations. No new changes, amended policies or licensure visits. ACS will continue to have annual human rights training with staff to minimize complaints and violations and continues to monitor and report all types of violations within 24 hours. ACS will also support and recruit board members and does have a member on board.

Alpha Counsellors Services: Alpha Counsellors were seeking an additional program of substance abuse. They had a change in their behavioral management policy and were asked to send a letter confirming changes. Motion to accept their policy was granted. They presented their fourth quarter and annual report with no abuse, neglect or complaints. They served 267 in 2012 They will continue to train their staff in the use of ACTS annually, license visit completed, no

seclusions or restraints, will continue, to help fulfill the needs to have committee members on board.

Community Direct Services: Presented their fourth quarter and annual reports. They had one abuse allegation which was closed. Annual counts, one physical, total complaint cases was one which was closed. They now serve 50 individuals and requested affiliation for a new location. Affiliation was granted for 943 D Armfield Circle, Norfolk VA. Community Direct continues to review human rights violations, conduct supervisory visits both announced and unannounced. They will continue to review quarterly documentation of family contact inquiring about services provision. Licensure visit in November of 2012. They have talked to two individuals this quarter and will continue personal contact in an effort to help recruit board members. They had to stay for close session.

Corner Stone Intervention Services: Corner Stone presented both their fourth quarter and annual reports. No violations this quarter, no visits, no policy updates, served 28 individuals this quarter. Their annual-report was zero abuse allegations or abuse, no complaint cases and served a total of 114-individuals in 2012. They continue to review their policies, train staff and make adjustments to protect the rights of all individuals. They also continue their effort to recruit board members.

Eggleston Services: Serving residential and day support, supportive employment. No changes in services this quarter, no program updates. Now serving 324 individuals. This quarter, they had two counts of neglect cases. There were 6 peer to peer neglect incidents. All were investigated and one was reported to APS. Eggleston ensures that all allegations of abuse and neglect are reported through their Ethics Point Health & Safety Portal access only through their internet. They continue to orient all staff of how to report incidents. Ongoing training is available. Eggleston is still in the recruitment process to find new board members. Annual report shows 1 physical abuse, 34 peer to peer neglect, 3 restraints, 7 other allegations, 5 complaint cases. Complaint categories range from 3 Dignity, 2 Participation in Decision Making, 1 Restriction of Freedom of everyday Life, and 3 use of Seclusion Restraint and Time Out. They had to stay for close session.

Hope Unity & Freedom: Absent

Individual First: Provides residential services for ID adults. They currently serve 15 individuals. No allegations of abuse this quarter. No neglect or complaints reported. Presented their annual with 15 individuals served in 2012 with zero allegations, abuse or complaints. Individual First said they will continue to review HR regulations to their employees annually and will continue testing. IFI is still actively participating in all recruiting activities to help find new board members.

Just People Inc: Provider of residential, in home, day support and respite services for individuals with ID. This quarter they served 52 individuals. They reported 4 abuse allegations cases (3 physical and one neglect). They were all closed. Their annual report stated a census of 53 individuals in 2012, 24 abuse allegations (types: 4 physical, 12 neglects, 6 neglect peer to peer, 2 others). All were closed. Complaints cases were 5, and all resolved and closed. Just

People continues to conduct Human Rights training and testing during orientation and annually. They have closed 1718 Hearthside Ct and Milestone Day Support was moved to 200 Technology Drive. No new policies, procedure or program rules. They continue to be supportive in recruiting board members. They had to stay for close session.

Kreative Counseling Group: Provider of Intensive Home services. Now serving 11 individuals this quarter.. Had no program updates, no changes, no abuses or allegations. Annual report presented no neglects, abuses or allegations with a population of 11 individuals. They reported training all employees upon hire on recognizing and reporting abuse and neglect and human rights complaints, along with conducting quarterly training to all employees. Infield supervision is conducted to ensure that all staff are providing services according to their P&P, and HR guidelines. Kreative Counseling has and is working with other agencies in the community with recruiting eligible participants.

Closed Session: GLHRC motioned and to approve to go into close session per section 2.2-3711.A of the Virginia Code to discuss issues/ matters exempt from public disclosure namely to review individual restraints, incident reports, and abuses and/ or complaint investigation of the following: Community Direct Services, Just People Inc and Eggleston Services.

A motion was made and approved to come out of close session. Upon reconvening into open session, each member certified that only business exempt from public disclosure related to the above noted programs were discussed.

Next meeting was set for April 16th, 2013 @ 9.00am

Respectfully Submitted,

Francis C. Bruce
January 25th, 2013